

## PT/ PTA APPLICATION REQUIREMENTS TABLE

### REQUIREMENTS FOR ALL APPLICANTS:

- Submit an **online application** through [License.az.gov](http://License.az.gov) addressing the following elements.
- **Upload** all supplemental documents in **pdf format**
- Complete & upload **Arizona Statement of Citizenship and Alien Status form**
- Upload proof of US Citizenship & Alien status, which is **US Government Issued Photo Identification** (front/back pdf copy)
- Upload applicant **photo** taken less than 6 months prior to application date. (Headshot without filters)
- Upload front/back pdf copy of **Fingerprint Clearance Card** (obtained from [azdps.gov](http://azdps.gov)). Visit [azdps.gov](http://azdps.gov) to obtain and submit fingerprints/forms/etc. AFTER DPS processing, a Fingerprint Clearance Card will be mailed to you (credit card sized plastic card).
- **Pass AZLAW** jurisprudence exam (register through [fsbpt.org](http://fsbpt.org); exam administered at Prometric). [AZLAW study links](#)
- IF affirmative answer(s) provided to **Background Questions**, upload supporting and explanatory documentation
- IF **other licenses** held (regardless of type or status), submit official **verification** documentation from the licensing entity
- IF ADA Accommodations are requested, upload [Special Accommodations Request Form](#)
- IF your name on any supplied documentation differs from your application name, proof of name change must be uploaded
- Pay appropriate [fees](#)

### ADDITIONAL REQUIREMENTS BASED ON APPLICATION TYPE

NOTE: If first professional degree was earned by foreign education and you do not qualify for U.R. MUST apply as foreign educated

EXAMINATION OR ENDORSEMENT	UNIVERSAL RECOGNITION	FOREIGN EDUCATED	MILITARY SPOUSE
<p><b>Transcripts</b></p> <ul style="list-style-type: none"> <li>• Sent directly from school to ASBOPT (mail or <a href="#">email</a>)</li> <li>• Must include graduation date, degree earned, registrar signature</li> </ul> <p><b>NPTE Passing Scores</b></p> <ul style="list-style-type: none"> <li>• Complete NPTE or transfer passing scores to AZ (<a href="http://fsbpt.org">fsbpt.org</a>)</li> </ul> <p><b>IF testing before graduation (by Examination only)</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Letter of Candidate for Graduation</a></li> <li>• <a href="#">View NPTE Testing Deadlines</a></li> </ul> <p><b>IF previously licensed in AZ</b></p> <ul style="list-style-type: none"> <li>• submit documentation of continuing education commensurate with the time of licensure/certificate lapse. Include <a href="#">Audit Form</a> and completion certificates/documenta tion (<a href="#">A.R.S §32-2028 (B)</a>)</li> </ul>	<p><b>Applies to</b></p> <ul style="list-style-type: none"> <li>• Applicants who are AZ residents, can provide proof as specified, and meets remaining qualifications</li> </ul> <p><b>Proof of AZ Residency</b> (upload front/back pdf)</p> <ul style="list-style-type: none"> <li>• Valid AZ Driver’s License or AZ ID</li> <li>• Current motor vehicle registration</li> <li>• Current AZ voter registration card</li> <li>• Military form 2058</li> </ul> <p><b>License Verification Must Prove</b></p> <ul style="list-style-type: none"> <li>• Licensed/Certified in another state for at least 1 year</li> </ul> <p><b>License/Certificate Must Be Free From</b></p> <ul style="list-style-type: none"> <li>• Revocation</li> <li>• Complaint, allegation, investigation or voluntary surrender for unprofessional conduct</li> <li>• Pending discipline</li> </ul>	<p><b>Transcripts</b></p> <ul style="list-style-type: none"> <li>• Sent directly from school to ASBOPT (mail or <a href="#">email</a>)</li> <li>• Must include graduation date, degree earned, registrar signature</li> </ul> <p><b>NPTE Passing Scores</b></p> <ul style="list-style-type: none"> <li>• Complete NPTE or transfer passing scores to AZ (<a href="http://fsbpt.org">fsbpt.org</a>)</li> </ul> <p><b>Proof of</b></p> <ul style="list-style-type: none"> <li>• US issued Social Security number</li> <li>• Legal authorization to reside &amp; seek US employment (ex, work visa, perm residency card, etc)</li> </ul> <p><b>Verification from</b></p> <ul style="list-style-type: none"> <li>• Ministry of Education</li> <li>• Country of Origin Authorization to Practice without Limitation</li> </ul> <p><b>Credential Evaluation (CWT5)</b></p> <ul style="list-style-type: none"> <li>• dated less than 18 months prior to application date</li> </ul> <p><b>TOEFL</b></p> <ul style="list-style-type: none"> <li>• IF English is not native language</li> <li>• Dated less than 18 months prior to application date</li> </ul> <p><b>IF previously licensed in AZ</b></p> <ul style="list-style-type: none"> <li>• See “Endorsement” column</li> </ul>	<p><b>Applies to</b></p> <ul style="list-style-type: none"> <li>• A person who is married to an active duty member of the US armed forces and who is accompanying the member to an official permanent change of station to a military installation in AZ</li> </ul> <p><b>Upload Spousal Official Orders</b></p> <ul style="list-style-type: none"> <li>• Spouse’s official orders for permanent change of station to a military installation in AZ</li> </ul> <p><b>License Verification Must Prove</b></p> <ul style="list-style-type: none"> <li>• Licensed/Certified in another state for at least 1 year</li> </ul> <p><b>License/Certificate Must Be Free From</b></p> <ul style="list-style-type: none"> <li>• Revocation</li> <li>• Complaint, allegation, investigation or voluntary surrender for unprofessional conduct</li> <li>• Pending discipline</li> </ul>

**NOTE:** Testing eligibility is granted **ONLY** after completed (including 3<sup>rd</sup> party documents), paid for, and reviewed application is deemed sufficient. Any application deficiencies are reported to applicant during the review process.