



**ARIZONA STATE BOARD OF PHYSICAL THERAPY**  
1740 W. Adams Street, Suite 2450 • Phoenix, AZ 85007 • (602) 274 – 0236  
[ptboard.az.gov](http://ptboard.az.gov)

**RULES COMMITTEE MEETING MINUTES**  
**Via Google Meet Video Conferencing**  
**Virtual Attendance**  
**FEBRUARY 12, 2024**

Committee Members Present: Peg Hiller, PT Chairperson; Karen Bustillo, PT, DPT, CLT; Giovanni Leone, PTA; JJ Bercel, PT, DPT; Lori Bordenave, PT, DPT, PhD; Jim Lynskey, PT, PhD; Blair Packard, PT, MS, FAPTA; Linda Thunn, PT, DPT.

Committee Members Absent:

Assistant Attorney General Present: Marc Harris, Assistant Attorney General

Board Staff Present: Judy Chepeus, Executive Director

Board Staff Absent:

**RULES COMMITTEE MEETING AGENDA**

- 1) **Call to order:** Ms. Hiller called the meeting to order at 12:03 p.m. (A recording of the meeting is available on the Board’s website.)
- 2) **Roll Call:** See above
- 3) **Minutes: Review, consideration, and action:**

**A. January 30, 2024 Rules Committee Minutes**

Mr. Packard moved, seconded by Dr. Bustillo to Table the January 30, 2024 Rules Committee Minutes until the Committee’s next meeting. The motion passed unanimously.

<b>VOTING</b>	<b>Ms. Hiller</b>	<b>Dr. Bustillo</b>	<b>Mr. Leone</b>	<b>Dr. Bercel</b>	<b>Dr. Bordenave</b>	<b>Dr. Lynskey</b>	<b>Mr. Packard</b>	<b>Dr. Thunn</b>	<b>VACANT</b>
<b>AYE</b>	X	X	X	X	X	X	X	X	
<b>NAY</b>									
<b>Recused</b>									

<b>Abstained</b>									
<b>Absent</b>									

**4) Rules Committee member research tasks**

Review, discussion, and possible action regarding committee member tasks and/or assignments to investigate prospective rule changes and/or collect necessary data.

Following review and discussion, Ms. Hiller moved, seconded by Mr. Leone, to assign the following rules from Articles 1-4 of the Arizona Administrative Code Title 4 Chapter 24 to the noted Committee members:

#	Rule	Committee Members
1.	Article 1, R4-24-101 Coursework evaluation tool	Dr. Bordenave; Ms. Hiller
2.	Article 1, R4-24-101 Definition of function as it relates to functional status	Mr. Packard; Dr. Thunn
3.	Article 2, R4-24-203 Foreign educated applicant requirements as it relates to TOEFL, test of English as a foreign language	Dr. Lynskey; Dr. Thunn
4.	Article 2, R4-24-208 Renewal requirements of those licensed in the second year of a compliance cycle	Dr. Bustillo; Dr. Lynskey
5.	Article 3, Therapeutic relationships between patients and providers	Dr. Bustillo; Mr. Packard; Dr. Thunn
6.	Article 3, R4-24-303 Supervision of PT Assistants and aides	Dr. Bercel; Mr. Leone;
7.	Article 3, R4-24-303 Supervision of Student PTs and PTAs	Dr. Bordenave; Dr. Lynskey
8.	Article 3, R4-24-303 Documentation of communication between PT and PTA on each date of service	Dr. Bercel; Ms. Hiller
9.	Article 3, R4-24-303 Supervision ratios	Dr. Bordenave; Mr. Packard
10.	Article 3, R4-24-303 Requirement of 2,000 hours of practice under on-site supervision	Dr. Bercel; Mr. Leone
11.	Article 3, R4-24-304 Discharge summary	Ms. Hiller; Mr. Packard
12.	Article 4, R4-24-401 through R4-24-403 Continuing competence	Dr. Bustillo; Mr. Leone; Dr. Lynskey

The motion passed unanimously.

<b>VOTING</b>	<b>Ms. Hiller</b>	<b>Dr. Bustillo</b>	<b>Mr. Leone</b>	<b>Dr. Bercel</b>	<b>Dr. Bordenave</b>	<b>Dr. Lynskey</b>	<b>Mr. Packard</b>	<b>Dr. Thunn</b>	<b>VACANT</b>
<b>AYE</b>	X	X	X	X	X	X	X	X	
<b>NAY</b>									
<b>Recused</b>									
<b>Abstained</b>									
<b>Absent</b>									

Let the record reflect that Dr. Lynskey, Dr. Bordenave, and Dr. Bercel exited the meeting at 12:57 p.m.

**5) Resources available to assist with research**

Review, discussion, and possible action regarding resources available to the committee members to aid research regarding prospective rule changes.

Ms. Chepeus reminded the Committee of resources that are available to members to support their research tasks.

**6) Future Meetings and Timelines**

Review, discussion, and possible action regarding the future meeting dates and project timelines.

Ms. Hiller moved, seconded by Dr. Bustillo to hold the next Committee meeting the first week of April, 2024. Once identified, the meeting date and time will be posted on the Board’s website. The motion passed unanimously.

VOTING	Ms. Hiller	Dr. Bustillo	Mr. Leone	Dr. Bercel	Dr. Bordena ve	Dr. Lynskey	Mr. Packard	Dr. Thunn	VACANT
AYE	X	X	X				X	X	
NAY									
Recused									
Abstained									
Absent				X	X	X			

**7) Future Agenda Items**

- N/A

**8) Adjournment**

Mr. Packard moved, seconded by Dr. Bustillo to adjourn. The motion passed unanimously.

VOTING	Ms. Hiller	Dr. Bustillo	Mr. Leone	Dr. Bercel	Dr. Bordena ve	Dr. Lynskey	Mr. Packard	Dr. Thunn	VACANT
AYE	X	X	X				X	X	
NAY									
Recused									
Abstained									
Absent				X	X	X			

Meeting adjourned at 1:05 p.m.

Prepared by

Judy Chepeus  
Executive Director

Approved by,

Peg Hiller, PT  
Chairperson