



ARIZONA STATE BOARD OF PHYSICAL THERAPY
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RULES COMMITTEE MEETING MINUTES
Via Google Meet Video Conferencing
Virtual Attendance
JUNE 10, 2024

Committee Members Present: Peg Hiller, PT Chairperson; Lori Bordenave, PT, DPT, PhD; Jim Lynskey, PT, PhD; JJ Bercel, PT, DPT; Helene Fearon, PT.

Committee Members Absent: Karen Bustillo, PT, DPT, CLT; Giovanni Leone, PTA; Blair Packard, PT, MS, FAPTA; Linda Thunn, PT, DPT (Dr. Thunn arrived at 11:33 a.m.)

Assistant Attorney General Present: Marc Harris, Assistant Attorney General

Board Staff Present: Judy Chepeus, Executive Director

Board Staff Absent:

RULES COMMITTEE MEETING AGENDA

- 1) **Call to order:** Ms. Hiller called the meeting to order at 11:07 a.m. (A recording of the meeting is available on the Board’s website.)
- 2) **Roll Call:** See above
- 3) **Minutes: Review, consideration, and action:**

A. April 1, 2024 Rules Committee Minutes

Ms. Hiller moved, seconded by Dr. Bordenave to APPROVE the April 1, 2024 Rules Committee meeting minutes. The motion passed unanimously.

VOTING	Ms. Hiller	Dr. Bustillo	Mr. Leone	Dr. Bercel	Dr. Bordenave	Dr. Lynskey	Mr. Packard	Dr. Thunn	Ms. Fearon
AYE	X			X	X	X			X
NAY									

Recused									
Abstained									
Absent		X	X				X	X	

4) Research Task group assignments for Ms. Fearon

Review, discussion, and possible action regarding adding Ms. Fearon to existing research task groups

Ms. Hiller explained Ms. Fearon’s preferred research tasks.

Following review and discussion, Ms. Hiller moved, seconded by Dr. Bercel to INCLUDE Ms. Fearon to Research Task Groups 5, Article 3, Therapeutic relationships between patients and providers; 8, Article 3, R4-24-303 Documentation of communication between PT and PTA on each date of service; and 11, Article 3, R4-24-304 Discharge summary. The motion passed unanimously.

VOTING	Ms. Hiller	Dr. Bustillo	Mr. Leone	Dr. Bercel	Dr. Bordenave	Dr. Lynskey	Mr. Packard	Dr. Thunn	Ms. Fearon
AYE	X			X	X	X			X
NAY									
Recused									
Abstained									
Absent		X	X				X	X	

5) Research Task number 1 A.A.C. R4-24-101 Coursework evaluation tool (CWT)

Review, discussion, and possible action regarding research task number 1; R4-24-101 Coursework evaluation tool.

Dr. Bordenave and Ms. Hiller provided a summary of their research findings related to the coursework evaluation tool.

Following review and discussion, Ms. Hiller moved, seconded by Dr. Lynskey, to ADOPT the recommendations from task group 1 for A.A.C. Article 1, R4-24-101 Definition of Course evaluation tool to specify the version of the Coursework tool appropriate to the applicant’s time of graduation or newer. The motion passed unanimously.

VOTING	Ms. Hiller	Dr. Bustillo	Mr. Leone	Dr. Bercel	Dr. Bordenave	Dr. Lynskey	Mr. Packard	Dr. Thunn	Ms. Fearon
AYE	X			X	X	X			X
NAY									
Recused									
Abstained									
Absent		X	X				X	X	

Dr. Thunn was not yet in attendance, therefore Ms. Hiller re-ordered the agenda by calling agenda item number 7 prior to agenda item number 6.

7) Research Task number 7 A.A.C. R4-24-303 Supervision of student PTs and PTAs

Review, discussion, and possible action regarding research task number 7; A.A.C. R4-24-303 Supervision of student PTs and PTAs.

Dr. Thunn joined the meeting at 11:33 a.m.

Dr. Lynskey and Dr. Bordenave provided a summary of their research findings related to the Supervision of student PTs and PTAs.

Following review and discussion Dr. Bordenave moved, seconded by Ms. Fearon, to TABLE further discussion of research task group 7 R4-24-303 Supervision of student PTs and PTAs until further research is completed. The motion passed unanimously.

VOTING	Ms. Hiller	Dr. Bustillo	Mr. Leone	Dr. Bercel	Dr. Bordenave	Dr. Lynskey	Mr. Packard	Dr. Thunn	Ms. Fearon
AYE	X			X	X	X		X	X
NAY									
Recused									
Abstained									
Absent		X	X				X		

6) Research Task number 3 A.A.C. R4-24-203 Foreign Educated applicant requirements as it relates to TOEFL, test of English as a foreign language

Review, discussion, and possible action regarding research task number 3; R4-24-203 Foreign Educated applicant requirements as it relates to TOEFL, test of English as a foreign language.

Dr. Lynskey and Dr. Thunn provided a summary of their research findings related to Foreign Educated applicants and TOEFL requirements.

Following review and discussion, Dr. Lynskey moved, seconded by Ms. Hiller to ADOPT the recommendations from task group 3 for A.A.C. R4-24-203 Foreign Educated applicant requirements as it relates to TOEFL, test of English as a foreign language. Specifically, that the approved English proficiency examination is the most recent Test of English as a Foreign Language (TOEFL); and minimum passing scores of writing 22, speaking 24 reading 22 and listening 21. Scores must be obtained in the same examination. The motion passed unanimously.

VOTING	Ms. Hiller	Dr. Bustillo	Mr. Leone	Dr. Bercel	Dr. Bordenave	Dr. Lynskey	Mr. Packard	Dr. Thunn	Ms. Fearon
AYE	X			X	X	X		X	X
NAY									
Recused									
Abstained									
Absent		X	X				X		

Mr. Harris, Assistant Attorney General exited the meeting at 12:07 p.m. but stated he would be available telephonically if needed.

8) Research Task number 12 A.A.C. R4-24-401 through 403 Continuing competence

Review, discussion, and possible action regarding research task number 12; A.A.C. R4-24-401 through 403 Continuing competence.

Dr. Lynskey provided a summary of his task group’s research findings to date related to continuing competence.

Dr. Lynskey moved, seconded by Ms. Hiller to TABLE further discussion regarding task group for 12 for A.A.C. R4-24-401 through 403 Continuing competence until future meeting research is completed. The motion passed unanimously.

VOTING	Ms. Hiller	Dr. Bustillo	Mr. Leone	Dr. Bercel	Dr. Bordenave	Dr. Lynskey	Mr. Packard	Dr. Thunn	Ms. Fearon
AYE	X			X	X	X		X	X
NAY									
Recused									
Abstained									
Absent		X	X				X		

Dr. Lynskey exited the meeting at 12:41p.m.

9) Progress updates from Research Task groups

Review, discussion, and possible action regarding progress updates from remaining Research Task groups.

Ms. Hiller opened the floor for updates from task groups who did not present their research. Committee members discussed their preparedness to bring their research forward for committee review and discussion. Those task groups are listed below as Future Agenda Items.

10) Future Meetings and Timelines

Review, discussion, and possible action regarding the future meeting dates and project timelines.

Following review and discussion it was moved by Dr. Bordenave and seconded by Dr. Thunn to poll the committee members to schedule the next committee meeting in July or August. The motion passed unanimously.

VOTING	Ms. Hiller	Dr. Bustillo	Mr. Leone	Dr. Bercel	Dr. Bordenave	Dr. Lynskey	Mr. Packard	Dr. Thunn	Ms. Fearon
AYE	X			X	X			X	X
NAY									
Recused									
Abstained									
Absent		X	X			X	X		

11) Future Agenda Items

Discussion, review, and possible adoption for the following research task items: 5, 7, 9, 10, 11, 12

- 5 - Article 3, Therapeutic relationships between patients and providers

- 7 - Article 3, R4-24-303 Supervision of student PTs and PTAs
- 9 - Article 3, R4-24-303 Supervision ratios
- 10 - Article 3, R4-24-303 Requirement of 2,000 hours of practice under on-site supervision
- 11 - Article 3, R4-24-304 Discharge summary
- 12 - Article 4, R4-24-401 through 403 Continuing competence

12) Adjournment

Ms. Hiller moved, seconded by Dr. Thunn to adjourn. The motion passed unanimously.

VOTING	Ms. Hiller	Dr. Bustillo	Mr. Leone	Dr. Bercel	Dr. Bordena ve	Dr. Lynskey	Mr. Packard	Dr. Thunn	Ms. Fearon
AYE	X			X	X			X	X
NAY									
Recused									
Abstained									
Absent		X	X			X	X		

Meeting adjourned at 12:55 p.m.

Prepared by



Judy Chepeus
Executive Director

Approved by,

Peg Hiller, PT
Chairperson