

JANICE K. BREWER
Governor



CHARLES D. BROWN
Executive Director

MARK CORNWALL, P.T., Ph.D.
President

ARIZONA STATE BOARD OF PHYSICAL THERAPY
4205 NORTH 7TH AVENUE, SUITE 208 PHOENIX, ARIZONA 85013
(602) 274-0236 Fax (602) 274-1378
www.ptboard.az.gov

TELEPHONIC SPECIAL SESSION MEETING MINUTES
August 27, 2010

MEMBERS PRESENT BY PHONE:

Mark Cornwall, P.T., Ph.D., President
Kris Ohlendorf, PTA, Secretary
Randy Robbins, Public Member
Melinda Richardson, P.T., Member

MEMBERS ABSENT:

Lisa Akers, P.T., Vice President
James Sieveke, P.T., O.C.S., Member

OTHERS PRESENT IN PERSON:

Charles D. Brown, Executive Director
Paula Brierley, Licensing Administrator

CALL TO ORDER – 8:09 a.m.

Dr. Cornwall called the meeting to order at 8:09 a.m.

1) **BOARD BUSINESS**

- a) Review, Discussion and Action on Administrative Assistant Recruitment and Hiring Process

Dr. Cornwall called the Board’s attention to the above matter. Mr. Brown reported that Kellye Conner has submitted her resignation as the Board’s Office Manager which will leave the Board with a vacancy to fill. Mr. Brown stated that the hiring authority of the Board is with the Board itself, but that the Board can delegate the hiring process to the Executive Director as it has in the past. Mr. Brown provided the Board with a summary of the hiring process which must include a request for exemption to the State hiring freeze. Mr. Brown also stated the Board would need to decide if they wished to perform a direct hire or openly recruit the position publicly. The Board discussed their options. Dr. Cornwall moved the Board delegate to the Executive Director the authority to request an exemption to the State hiring freeze, the authority to recruit persons to fill the open position through either direct hire or open public recruitment, and to conduct all interviews and selections. Ms. Richardson seconded the motion. The motion carried by unanimous vote.

Vote	Dr. Cornwall	Ms. Akers	Ms. Ohlendorf	Mr. Robbins	Mr. Sieveke	Ms. Richardson
Aye	X		X	X		X
Nay						
Recused						
Abstained						
Absent		X			X	

2) **CONSENT AGENDA: REVIEW, CONSIDERATION and ACTION**

- a) Applications for Licensure and Certification
 - i) Substantive Review, Consideration and Approval of Applications of Physical Therapist Licensure

Davis, Boyd, III	Hayes, Andrew	Jimieson, Rebecca
------------------	---------------	-------------------

Kramer, Jennifer	Spurgeon, Dacotah	Stanley, Leslie
------------------	-------------------	-----------------

Dr. Cornwall called the Board’s attention to the above matter. Dr. Cornwall asked if any Board member wished to remove an applicant from the Consent Agenda for further discussion. No Board member requested to remove an applicant from the Consent Agenda. Dr. Cornwall moved the Board approve the Consent Agenda as presented and approve issuing licenses to the noted applicants. Mr. Robbins seconded the motion. The motion carried by unanimous vote.

Vote	Dr. Cornwall	Ms. Akers	Ms. Ohlendorf	Mr. Robbins	Mr. Sieveke	Ms. Richardson
Aye	X		X	X		X
Nay						
Recused						
Abstained						
Absent		X			X	

Consent Agenda Ends

3) **CALL TO THE PUBLIC**

Dr. Cornwall called the Board’s attention to the above matter. Dr. Cornwall asked if any person in the audience wished to address the Board. No person came forward. No action was taken or required for this agenda item.

ADJOURNMENT

The meeting adjourned at approximately 8:17 a.m.

Prepared by,

Charles D. Brown
Executive Director

Approved by,

Kris Ohlendorf, P.T.A.
Secretary