

**JANICE K. BREWER**  
Governor

**LISA AKERS, PT, MS**  
President



**CHARLES D. BROWN**  
Executive Director

**ARIZONA STATE BOARD OF PHYSICAL THERAPY**  
4205 NORTH 7<sup>TH</sup> AVENUE, SUITE 208 PHOENIX, ARIZONA 85013  
(602) 274-0236 Fax (602) 274-1378  
www.ptboard.az.gov

**SPECIAL SESSION MEETING MINUTES**  
**February 10, 2014**

**MEMBERS PRESENT:**

Lisa Akers, PT, MS; President  
Melinda Richardson, PT, MA; Vice President  
Al D'Appollonio, PT, MBA; Member  
Michael S. Clinton, CPA; Secretary  
Fredric B. Zook, Ph.D. Public Member

**MEMBERS ABSENT:**

Peggy Hunter, PTA, CLT; Professional Member  
James E. Miller, PT, DPT; Professional Member

**OTHERS PRESENT IN PERSON:**

Charles D. Brown, Executive Director  
Paula Brierley, Licensing Administrator  
Karen Donahue, Senior Investigator

CALL TO ORDER – 8:00 a.m.

Ms. Akers called the meeting to order at 8:00a.m. (A recording of the meeting is available through the Board Office)

**1. Review, Consideration and Action on Application for Licensure**

- a) Review of and Possible Action on the Following Application for Physical Therapist Licensure
  - 1. McCracken, Rachel J

Ms. Richardson noted that the applicant's undergraduate transcripts demonstrated some failing courses. Ms. Richardson asked if this was an issue that could be considered during the application process. Mr. Brown stated that only the applicant's graduation from an accredited program could be considered. Ms. Akers moved the Board license Ms. McCracken. Mr. Clinton seconded the motion. Following review and discussion the motion carried.

| Vote      | Mr. D'Appollonio | Ms. Akers | Ms. Hunter | Dr. Zook | Dr. Miller | Ms. Richardson | Mr. Clinton |
|-----------|------------------|-----------|------------|----------|------------|----------------|-------------|
| Aye       | X                | X         |            | X        |            | X              | X           |
| Nay       |                  |           |            |          |            |                |             |
| Recused   |                  |           |            |          |            |                |             |
| Abstained |                  |           |            |          |            |                |             |
| Absent    |                  |           | X          |          | X          |                |             |

**2. BOARD BUSINESS AND REPORTS**

The Board may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for purposes of discussing public body employee performance matters.

- a) Review, discussion and action employee performance
  - 1. Donahue, Karen, PT; Senior Investigator

Ms. Akers moved the Board enter executive session pursuant to A.R.S. §38-431.03(A)(1) to discuss employment related matters that may include performance or disciplinary action. Ms. Richardson seconded the motion. Following review and discussion the motion carried.

| Vote      | Mr. D'Appollonio | Ms. Akers | Ms. Hunter | Dr. Zook | Dr. Miller | Ms. Richardson | Mr. Clinton |
|-----------|------------------|-----------|------------|----------|------------|----------------|-------------|
| Aye       | X                | X         |            | X        |            | X              | X           |
| Nay       |                  |           |            |          |            |                |             |
| Recused   |                  |           |            |          |            |                |             |
| Abstained |                  |           |            |          |            |                |             |
| Absent    |                  |           | X          |          | X          |                |             |

The Board entered Executive Session at 8:06 a.m.  
The Board reentered Special Session at 8:13 a.m.

Ms. Akers stated that the Board had received and reviewed the December 10, 2014 letter from the Arizona Physical Therapy Association regarding Ms. Donahue and the letter drafted by Mr. Brown to respond. Ms. Akers moved the Board approve Mr. Brown's letter and order him to send it to the Arizona Physical Therapy Association. Mr. D'Appollonio seconded the motion. Following review and discussion the motion carried.

| Vote      | Mr. D'Appollonio | Ms. Akers | Ms. Hunter | Dr. Zook | Dr. Miller | Ms. Richardson | Mr. Clinton |
|-----------|------------------|-----------|------------|----------|------------|----------------|-------------|
| Aye       | X                | X         |            | X        |            | X              | X           |
| Nay       |                  |           |            |          |            |                |             |
| Recused   |                  |           |            |          |            |                |             |
| Abstained |                  |           |            |          |            |                |             |
| Absent    |                  |           | X          |          | X          |                |             |

**3. CALL TO THE PUBLIC**

No person came forward to be heard for a call to the public.

**ADJOURNMENT**

Ms. Akers moved to adjourn the meeting. Mr. Clinton seconded the motion. Following review and discussion the motion carried

| Vote      | Mr. D'Appollonio | Ms. Akers | Ms. Hunter | Dr. Zook | Dr. Miller | Ms. Richardson | Mr. Clinton |
|-----------|------------------|-----------|------------|----------|------------|----------------|-------------|
| Aye       | X                | X         |            | X        |            | X              | X           |
| Nay       |                  |           |            |          |            |                |             |
| Recused   |                  |           |            |          |            |                |             |
| Abstained |                  |           |            |          |            |                |             |
| Absent    |                  |           | X          |          | X          |                |             |

Regular Session Meeting  
January 28, 2014

Meeting adjourned at 8:15a.m.

Prepared by,

Charles D. Brown  
Executive Director

Approved by,

Michael S. Clinton, CPA  
Secretary